

**Town of Colchester**  
**Open Space Advisory Committee**  
**Monday, November 14, 2016**  
**Colchester Town Hall 6:00 PM**  
**Regular Meeting Minutes**

**Members Present:** Chairman Nick Norton, Mary Stevens, Linda Grzeika, Town Staff Jay Gigliotti, Town Planner Randy Benson

**Members Absent:** Vice-Chairman William Hochholzer, Ted Fuini, B.O.S. Liaison Rosemary Coyle

1. **Call Meeting to Order:** Chairman Nick Norton called the meeting to order at 6:09 pm
2. **Citizens Comments:** None
3. **Approval of the August 8, 2016 Meeting Minutes**

**Linda Grzeika motioned to approve the 8/8/16 meeting minutes as written. Seconded by Mary Stevens. All Members voted in favor. Motion Carried**

4. **Open Space:**

**A. Open Space Plan:**

Chairman Norton stated there was not anything new to report on this item.

**B. 2017 Open Space & Watershed Acquisition Program**

Jay Gigliotti explained the CT DEEP's Open Space & Watershed Land Acquisition (OSWA) Grant Program has a deadline in March 2017. He explained that between the accumulated open space funds and potential open space land available, a grant application to the OSWA may have a realistic chance to get awarded. The purpose of this agenda item was to discuss the feasibility/ possibility of submission of an application to the OSWA Grant Program.

He discussed the specifics of the OSWA Grant Program and identified several previous open space acquisitions where the town utilized awarded OSWA Grant funds. Discussion followed about the potential application to the program.

5. **Any Other Business Deemed Necessary:**

**A. 2017 Open Space Advisory Committee Regular Meeting Schedule**

Jay Gigliotti presented the Draft 2017 Regular Meeting Schedule for the OSAC. There was only one (1) meeting in October which had to be relocated to an alternate Monday. Other than that, the schedule is the

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same as 2016, the meetings shall be held on the Second Monday of each month, at 6pm, at the Colchester Town Hall.

**Mary Stevens motioned to adopt the 2017 regular meeting schedule of the Open Space Advisory Committee, seconded by Linda Grzeika. All members voted in Favor. Motion Carried.**

**B. Endorsement of Planning & Zoning Department's S.T.E.A.P. Grant Application**

Jay Gigliotti presented the committee with a powerpoint presentation detailing the P&Z Dept.'s STEAP Grant Application. The grant application shall be made to fund streetscape improvements to a section of Lebanon Avenue between the entrance to the Airline Trail Spur and the Northwoods 55+ residential complex. The proposed grant shall completely fund the project and other than time spent by staff on the grant development & hopefully the implementation; there shall be no cost to the Town. In addition to new concrete sidewalks, some other highlights of the proposed project includes the reconstruction of the retaining wall in front of #240 & #252 Lebanon Ave, the installation of street furnishings and the construction/placement of a bus stop at the entrance to the Highland Farms Residential complex.

Jay Gigliotti explained that the P&Z Dept. was obtaining endorsements of the STEAP Grant application, from all land use and other town Boards & Commissions.

**Linda Grzeika motioned to endorse the Colchester Planning & Zoning Department's STEAP Grant Application for Streetscape improvements along a section of Lebanon Avenue, seconded by Mary Stevens. All members voted in Favor. Motion Carried.**

6. **Adjournment**

**Linda Grzeika motioned to adjourn the November 14, 2016 meeting of the Open Space Advisory Committee, seconded by Mary Stevens. All members voted in Favor. Motion Carried.**

Chairman Nick Norton adjourned the meeting at 6:30pm

Respectfully Submitted,

Jay Gigliotti

